Training and Development

Quick Guide: Getting Started with EPRI Training

Select the buttons below to access the quick start or step-by-step guide.

Overview Guide

Step-By-Step Guide

October 22nd, 2025
Revision 0

Overview Guide

October 2025

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Topics

Select any of the topics below to access.

Getting Started

Create an EPRI Account

Accessing EPRI Training

Find a Course

Direct to a Course

Course Completion

Download a Completion Certificate

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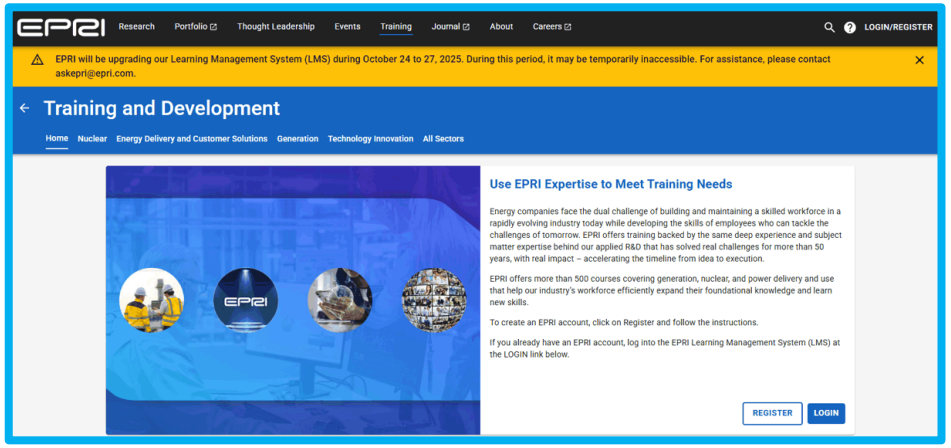
Create an EPRI Account

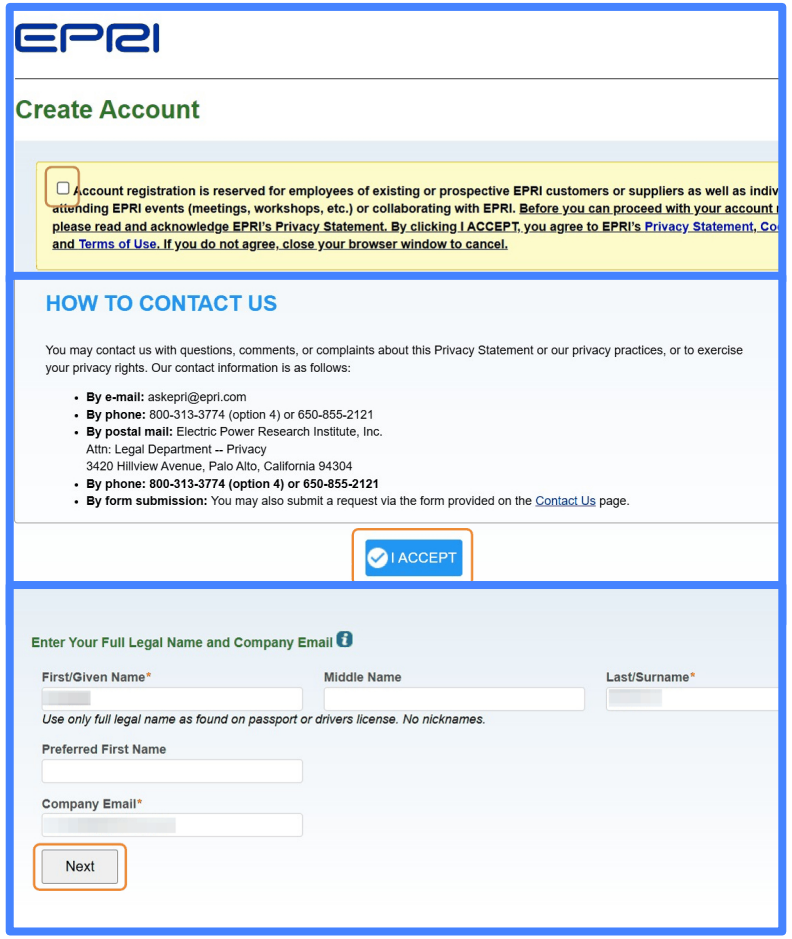
1 Initiate Registration Process

- Navigate to https://www.epri.com/training
- Click Register



2 Complete Form

- Check box and accept Privacy Statement
- Fill in your information



3 Processing

- Usually takes 1-3 business days
- User ID and password will be emailed to you

Questions

- Contact Customer Assistance Center at askepri@epri.com

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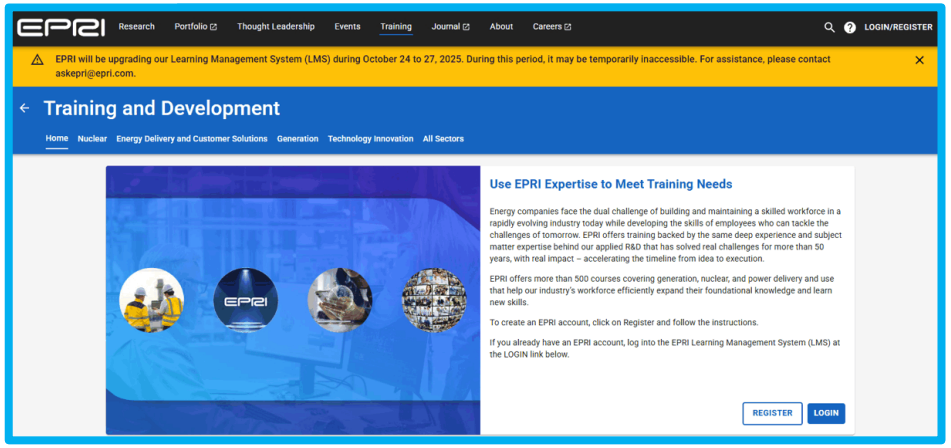
Accessing EPRI Training – Find a Course

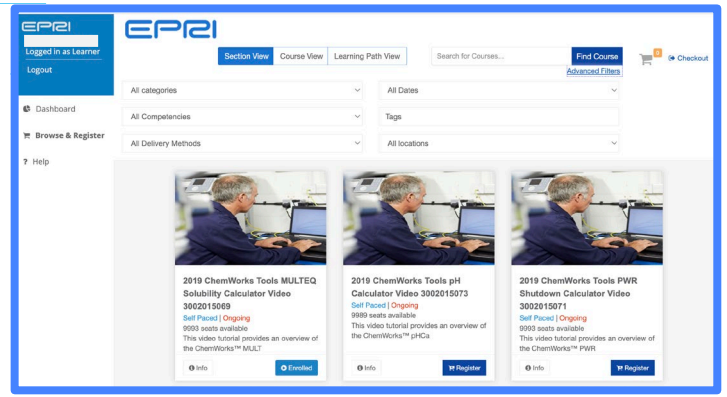
1 Login to the LMS

- Navigate to https://www.epri.com/training
- Click LOGIN
- Login using your EPRI userid & password



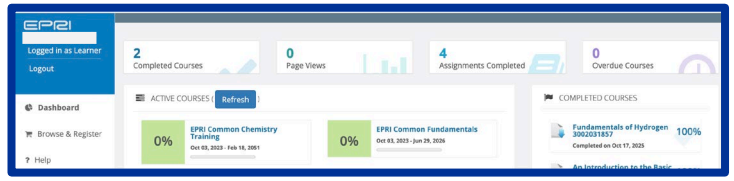
2 Browse & Register

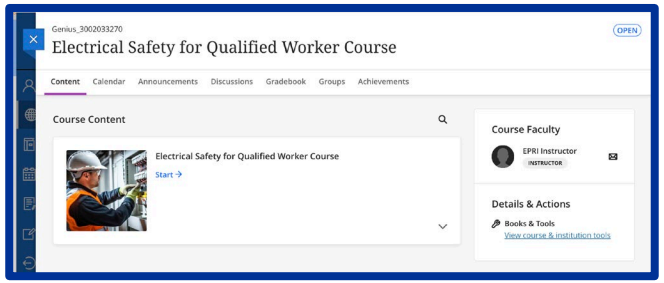
- Find Course (Title or Product ID) or Advanced Filters
- Register & Checkout



3 Launch Course

- Dashboard
- Click on course
- Course opens in new tab





Questions

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Accessing EPRI Training – Direct to a Course

1 Course Link

- Click on the course link directly or from EPRI Training Catalog
- Login to LMS using your EPRI userid & password

2 Register

- Register & Checkout

3 Launch Course

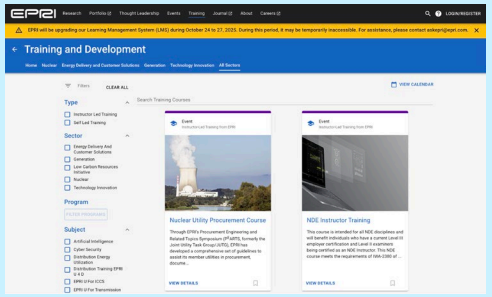
- Dashboard
- Click on course
- Course opens in new tab

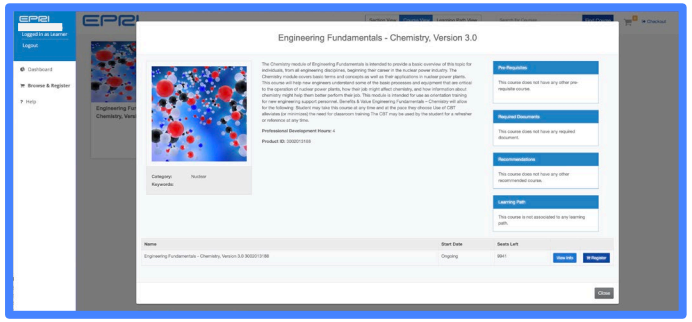
Direct Link

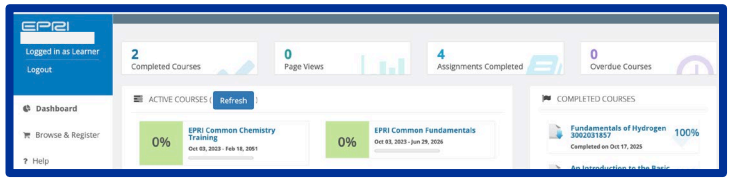
Link to Course

EPRI Training Catalog

https://www.epri.com/training/courses







Questions

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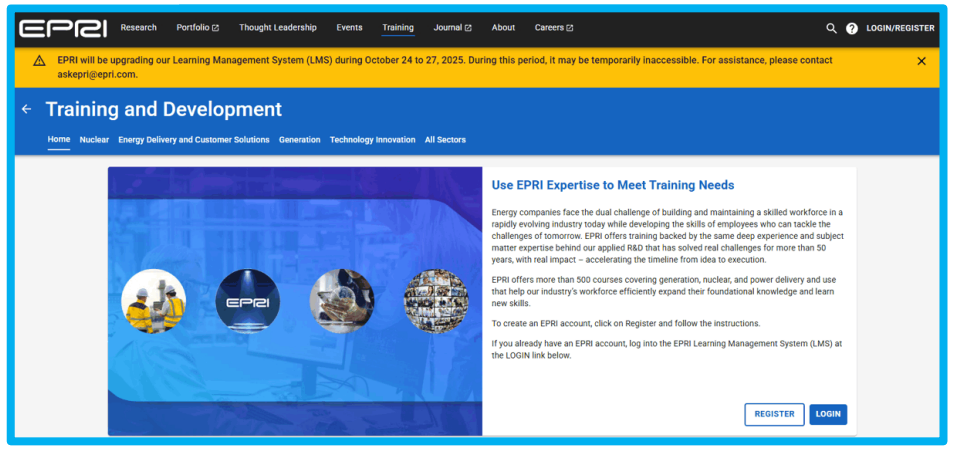
Accessing EPRI Training – Download a Completion Certificate

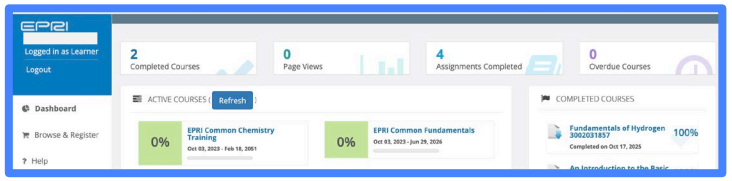
1 Login to the LMS

- Navigate to https://www.epri.com/training
- Click LOGIN
- Login using your EPRI userid & password



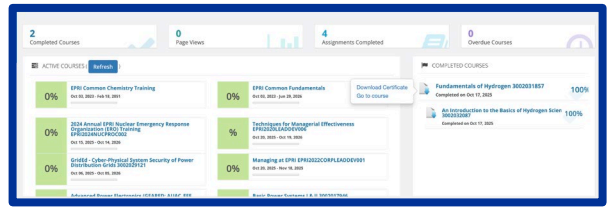
2 Dashboard

- In the Active Courses tile, click Refresh



3 Completed Courses

- Right click on the course
- Click Download Certificate



Questions

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EPRI

Training and Development

Step-By-Step Guide

Select any of the topics below to access.

Getting Started and Support

- Support
- Create an EPRI Account

Using the Learning Management System (LMS)

- Log In to the LMS
- Browse and Register for Courses
- Launch Training from the Dashboard
- Complete Course Payment

Course Completion

- Access a Completion Certificate

Support

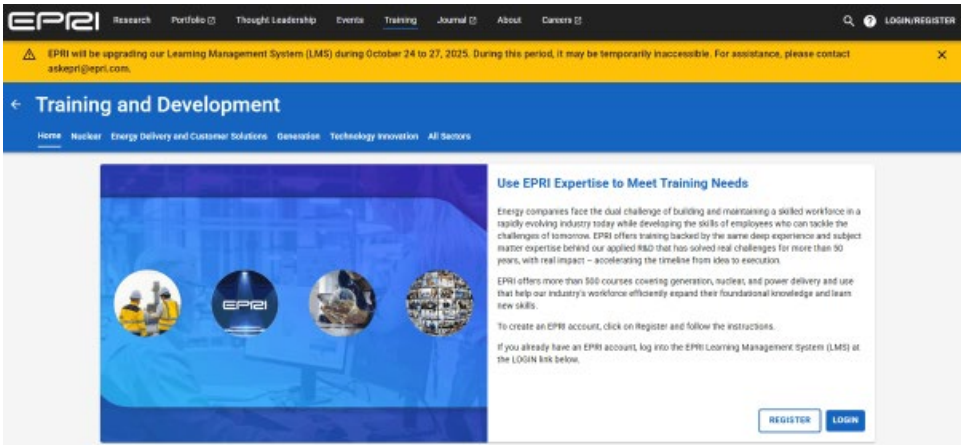
For assistance creating an EPRI account or for questions about the training courses or the Learning Management System (LMS), contact the EPRI Customer Assistance Center (CAC) at askepri@epri.com or 1-800-313-3774, Option 4.

EPRIU4 Transmission: If you need support accessing EPRIU4 Transmission, email EU4T@epri.com.

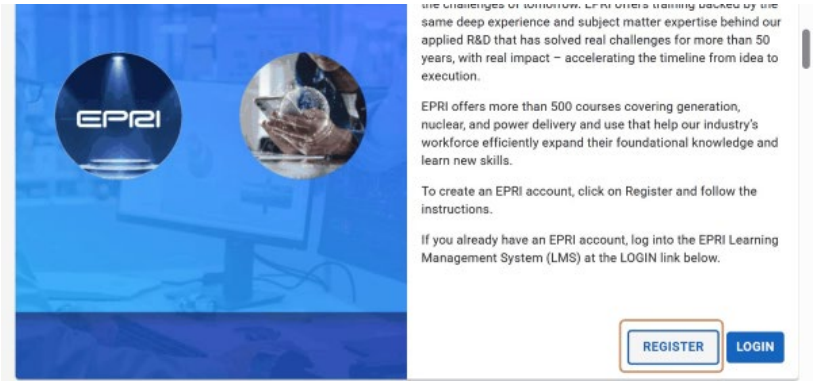
FAQs are available at: https://www.epri.com/help/events-training.

Create an EPRI Account

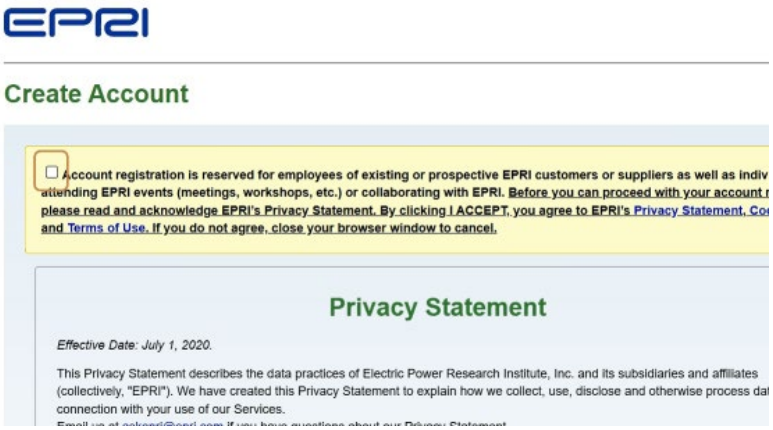
1. Navigate to https://www.epri.com/training



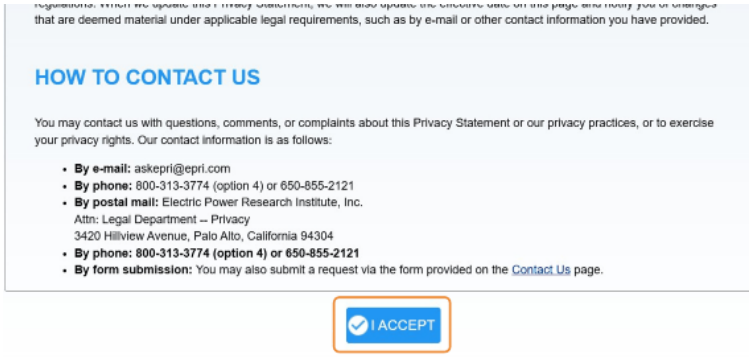
2. If you do not have an EPRI Training account, click **Register**.



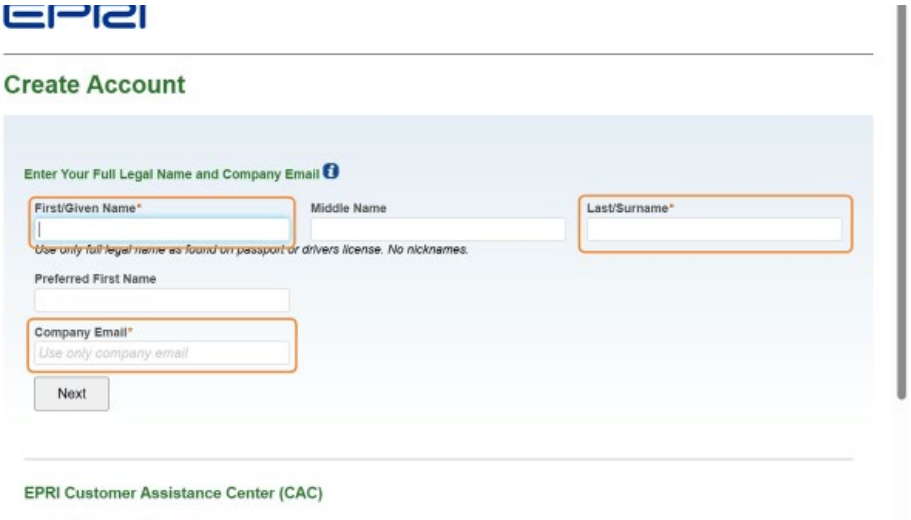
3. Review the information in the yellow box. If you agree, click the checkbox next to the statement.



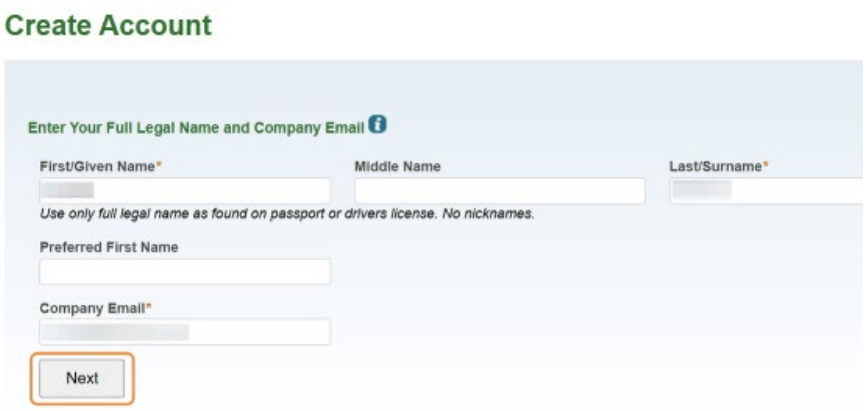
4. Scroll down through the **Privacy Statement**. If you agree, click **I Accept** at the bottom.



5. Enter your **First/Given Name**, **Last/Surname**, and **Company Email**. You must use only your full legal name as found on passport or drivers license.



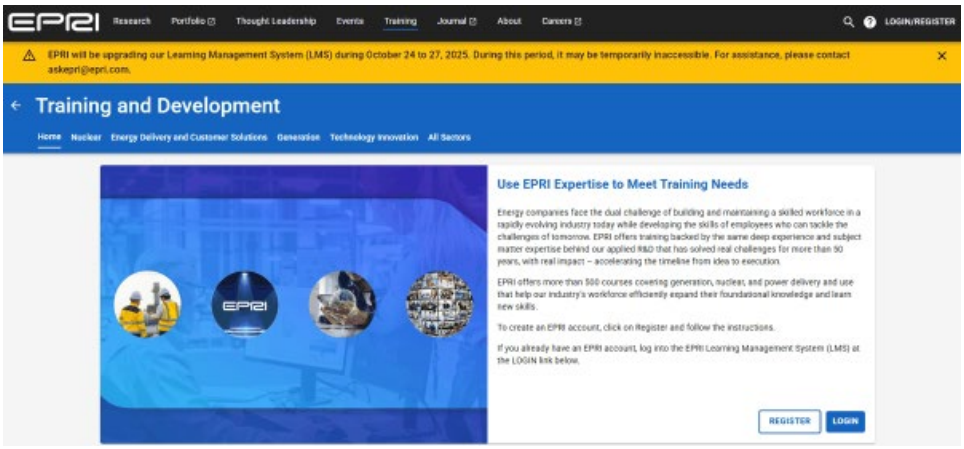
6. Click **Next**.



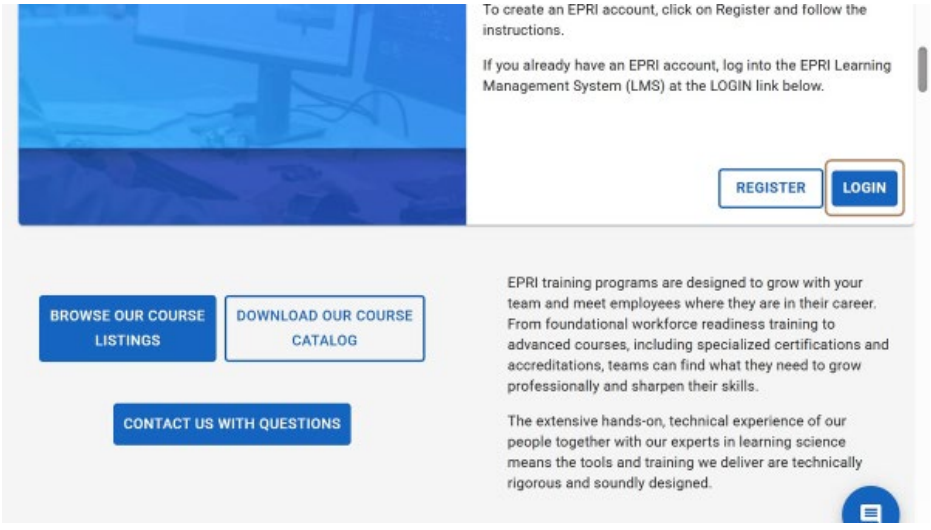
Using the Learning Management System (LMS)

Log In to the LMS

1. Navigate to https://www.epri.com/training

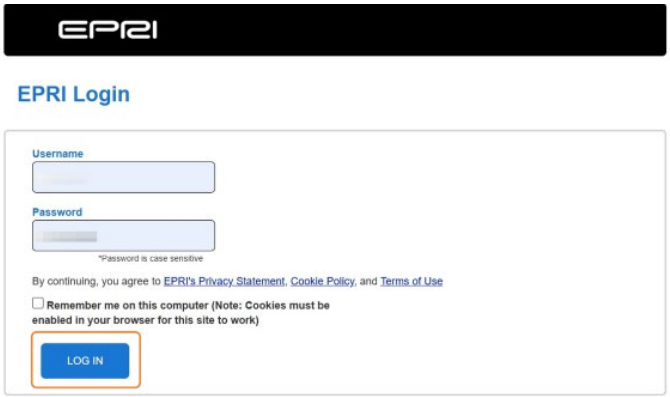


2. If you have an EPRI account, click **Login**.



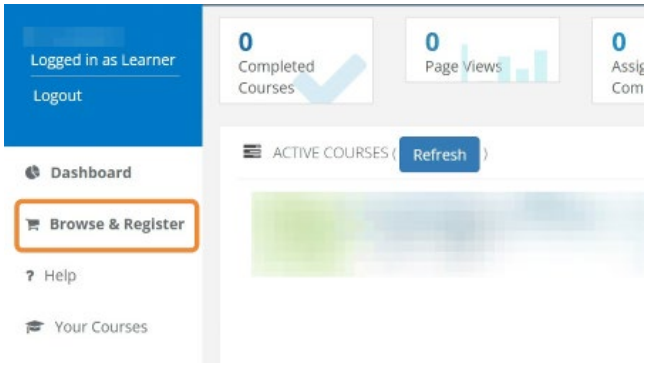
3. Enter your **EPRI Login** (Username and Password).

4. Click **Login**.

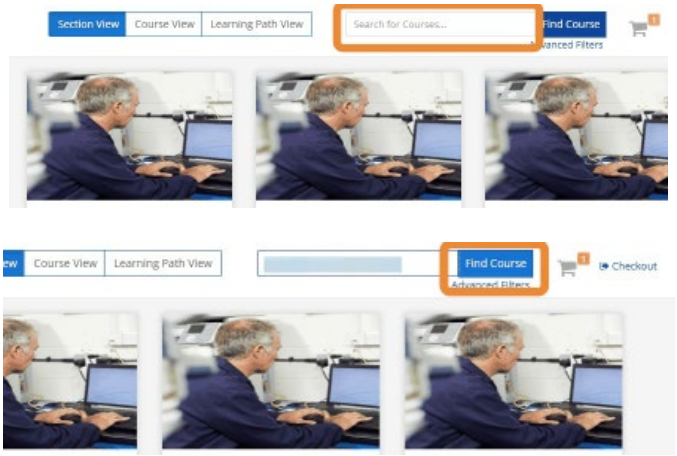


Browse and Register for Courses

1. Click **Browse & Register.**

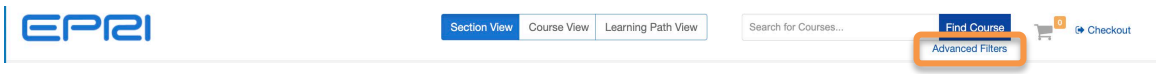


2. There are two ways to find a course.
   Option 1 (Search): **Find Course** searches the course title and product ID. Enter key words in the title or product ID (eg 3002031857). Click **Find Course**.

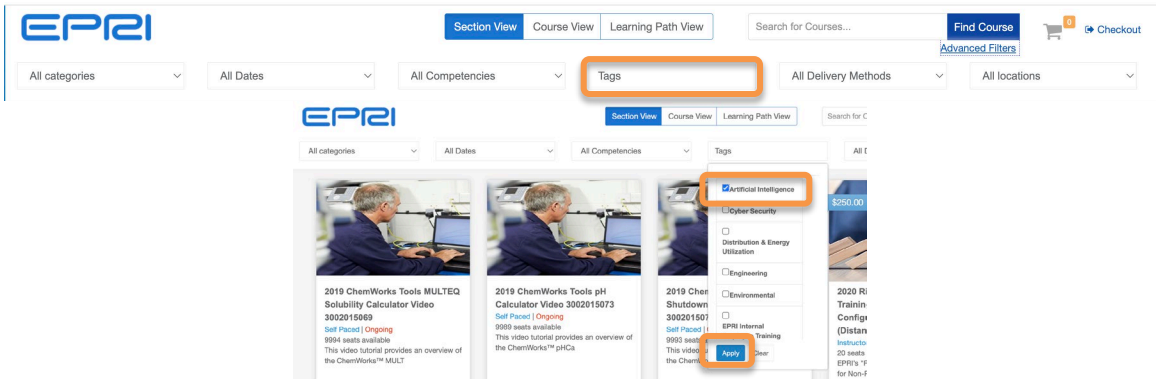


   Option 2 (Advanced Filters): **Advanced Filters – Tags** identifies courses associated with a predefinded grouping (e.g. EPRIU4 Transmission, Artifical Intelligence, Cyber Security).

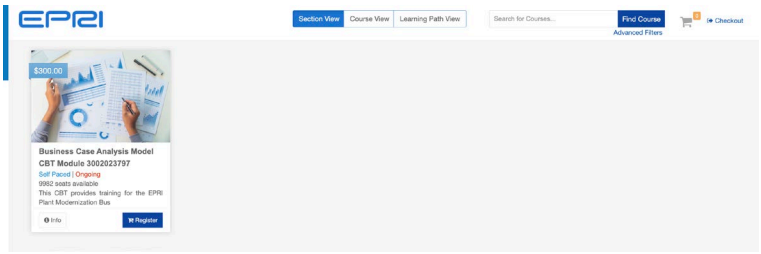
   a. Click on **Advanced Filters** ,



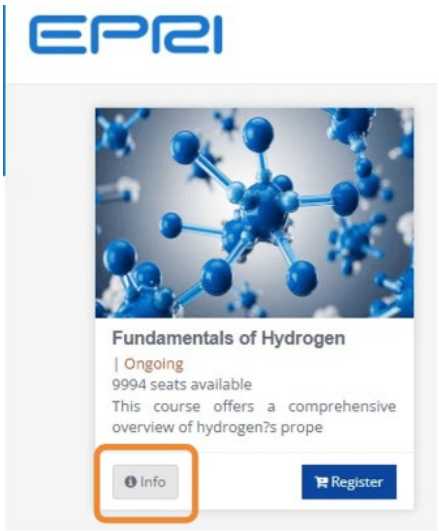
b. then click on **Tags** then select the **Tag** (grouping). Then click **Apply**.



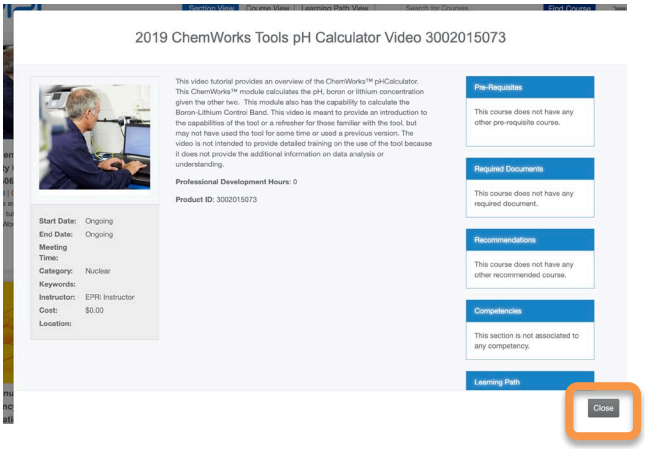
c. **Courses** are shown.



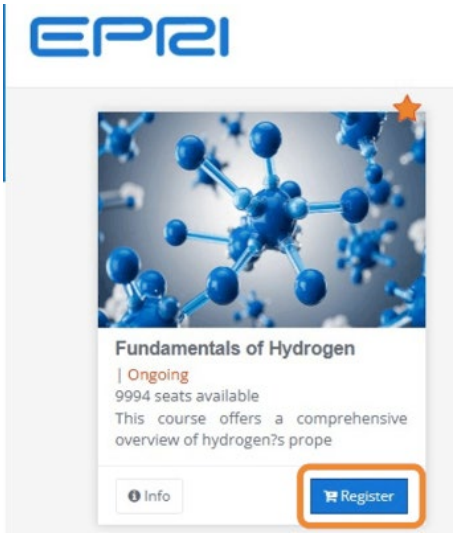
3. For detailed information about the course, including prerequisites, click **Info.**



4. Click **Close** to close window.

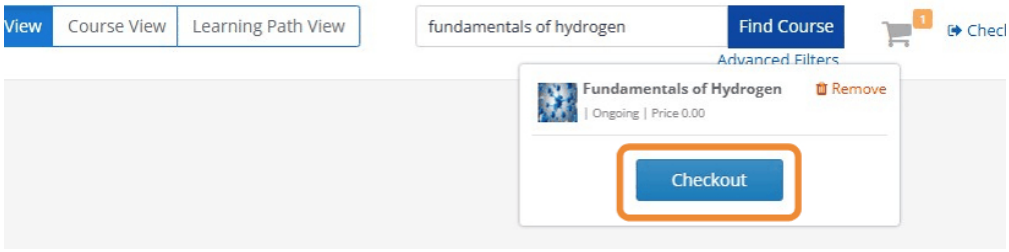


5. Click **Register**.

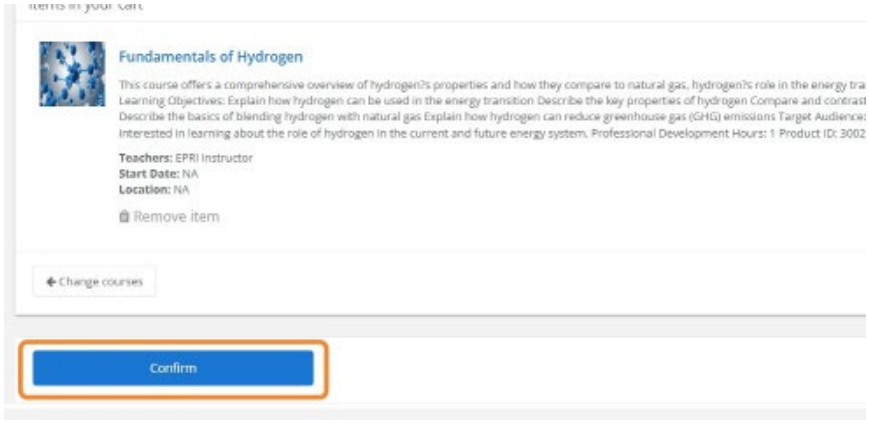


6. Click the **shopping cart** icon.

7. Click **Checkout**.



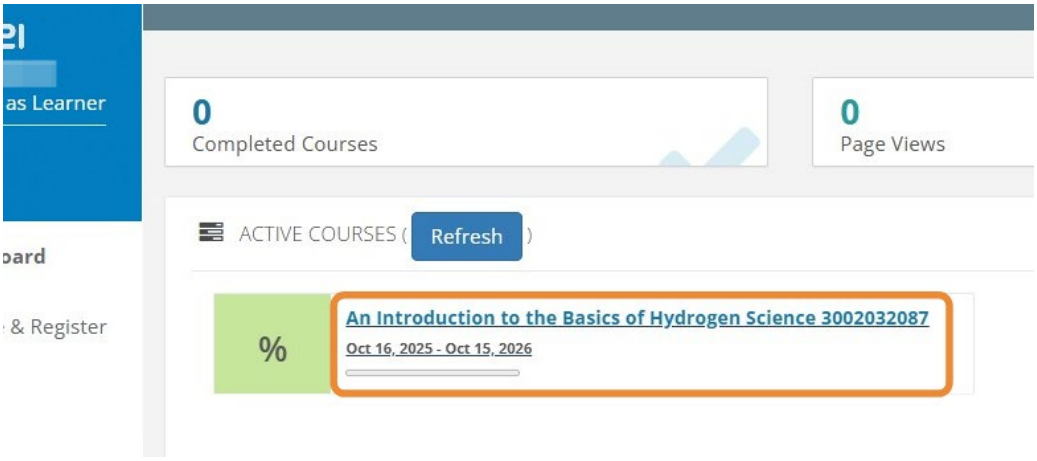
8. Click **Confirm**.



If there is a cost associated with the course, you will be prompted to complete payment at this time. See the **Complete Course Payment** section.

Launch Training from the Dashboard

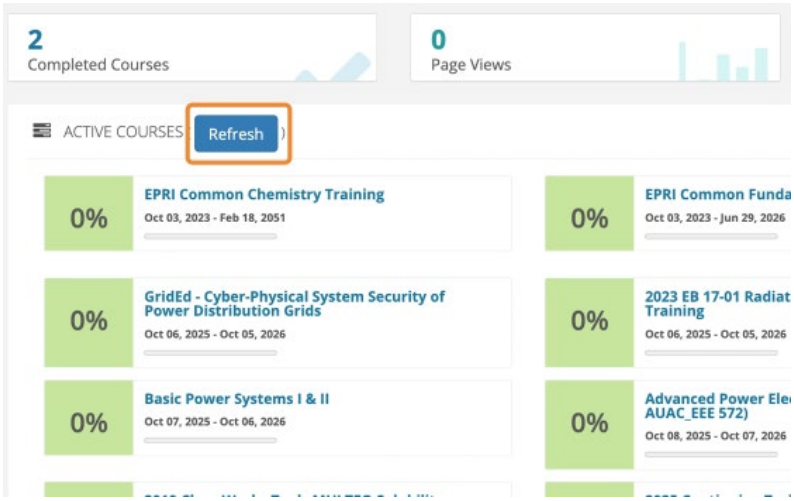
1. From the Active Courses section of the Dashboard, click the **course title**.



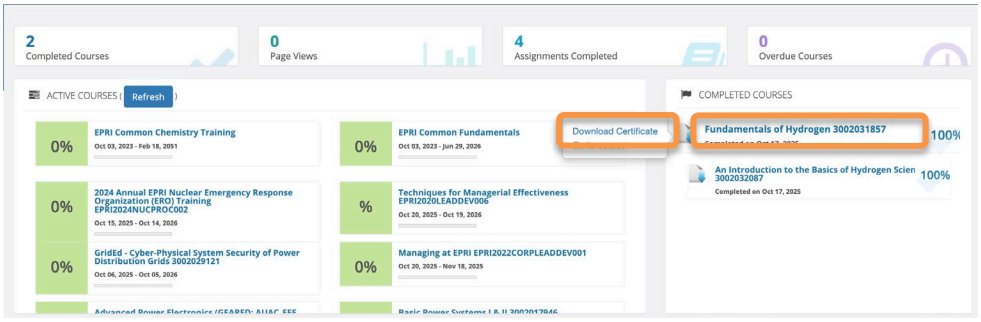
2. The course opens in a new tab. Click **Continue** and follow instructions to complete the course. When course is complete, close the tab with the course. Return to the tab with the Dashboard.

Access a Completion Certificate

1. From your dashboard, click **Refresh**.



2. In the **Completed Courses** section, right click the title of the course you completed. Click **Download Certificate**.



3. Go to **Downloads folder** and locate file (Certificate.pdf).

CERTIFICATE OF COMPLETION

Name

Has successfully completed

Fundamentals of Hydrogen 3002031857

Professional Development Hours (PDHs): 1

Product ID: 000000003002031857

10/17/2025

Date

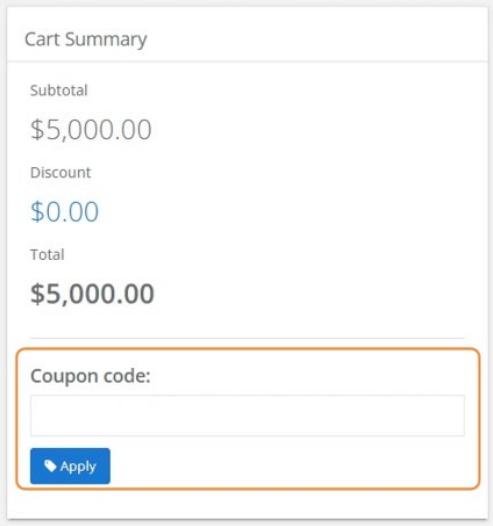
Heather Feldman, Director, Training and Development

Important Notice: Each state has professional development hour and/or continuing education requirements. Each individual is responsible for complying with said mandates and maintaining accurate records.

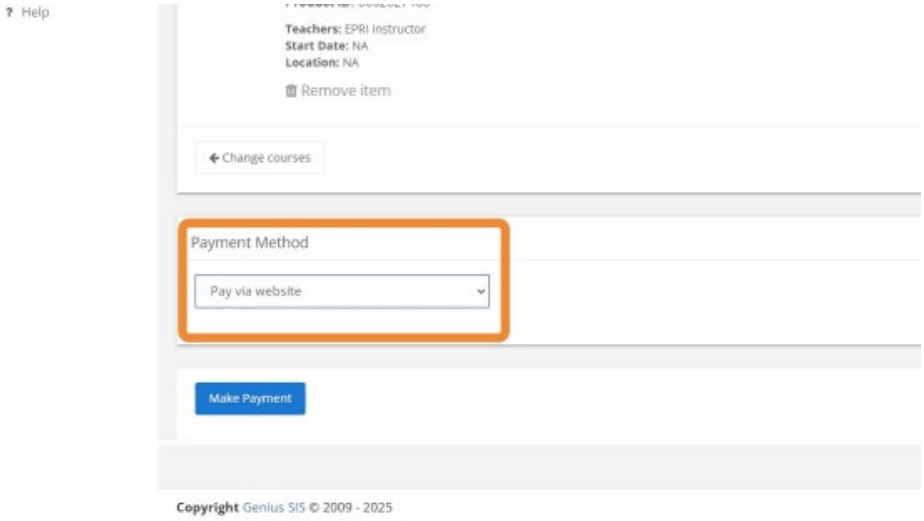
Complete Course Payment

Pay with Coupon Code or Credit Card

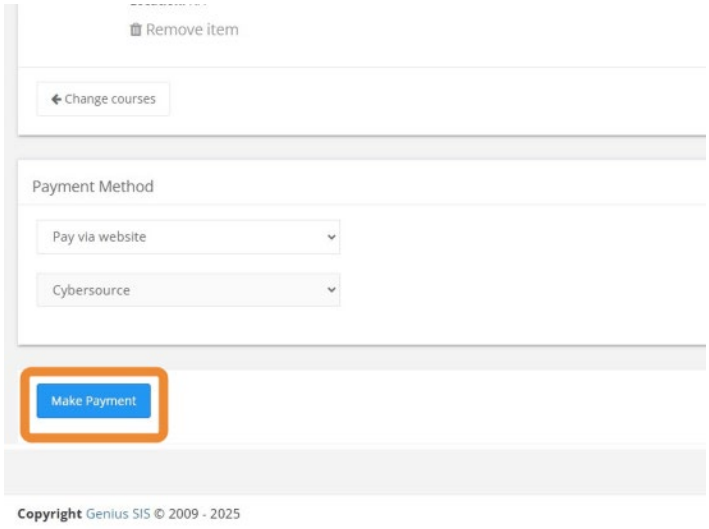
1. If you have a **Coupon code** for the course, enter it and click Apply.



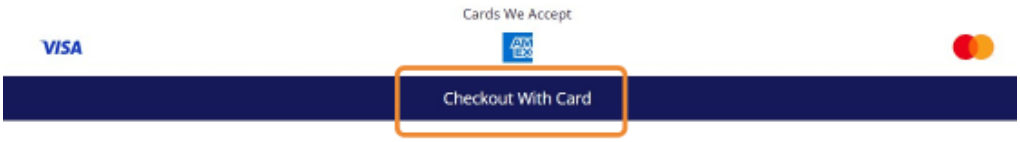
2. Select the **Pay via website** option.



3. Click **Make Payment**.

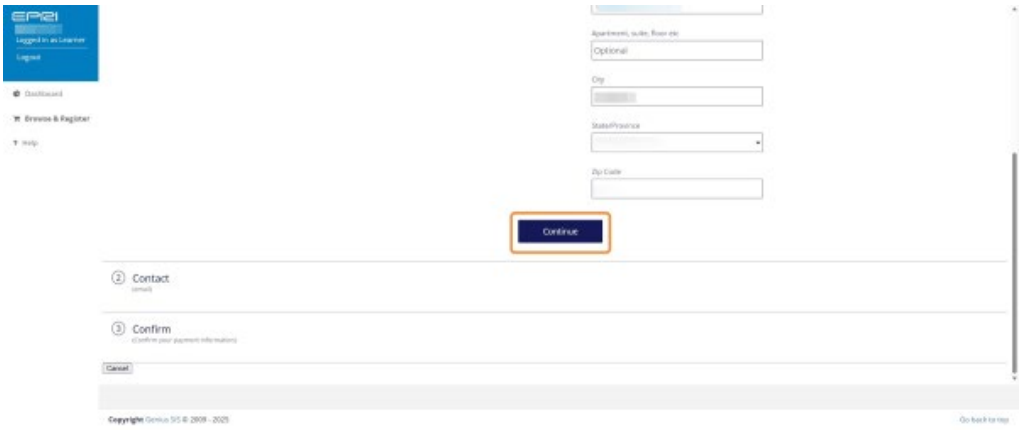


4. Click **Checkout With Card**.

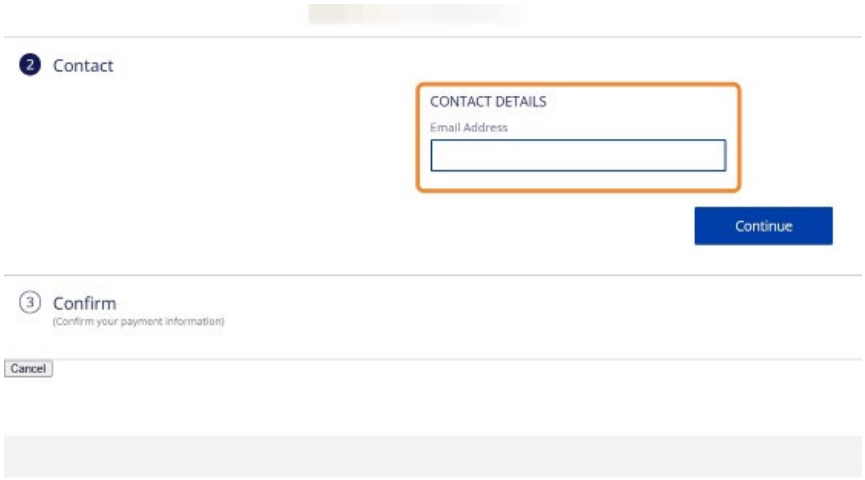


5. Enter **Credit Card Information** and **Billing Address**.

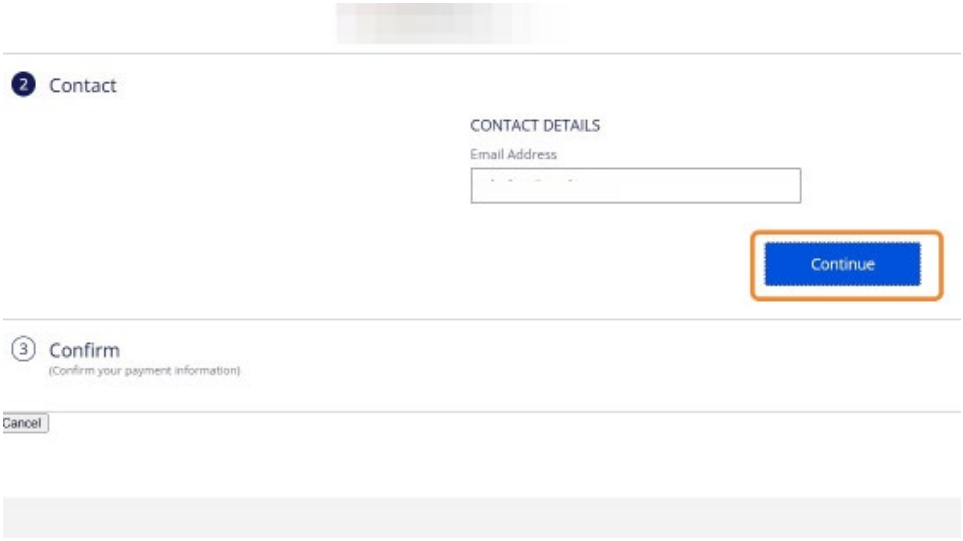
6. Click **Continue**.

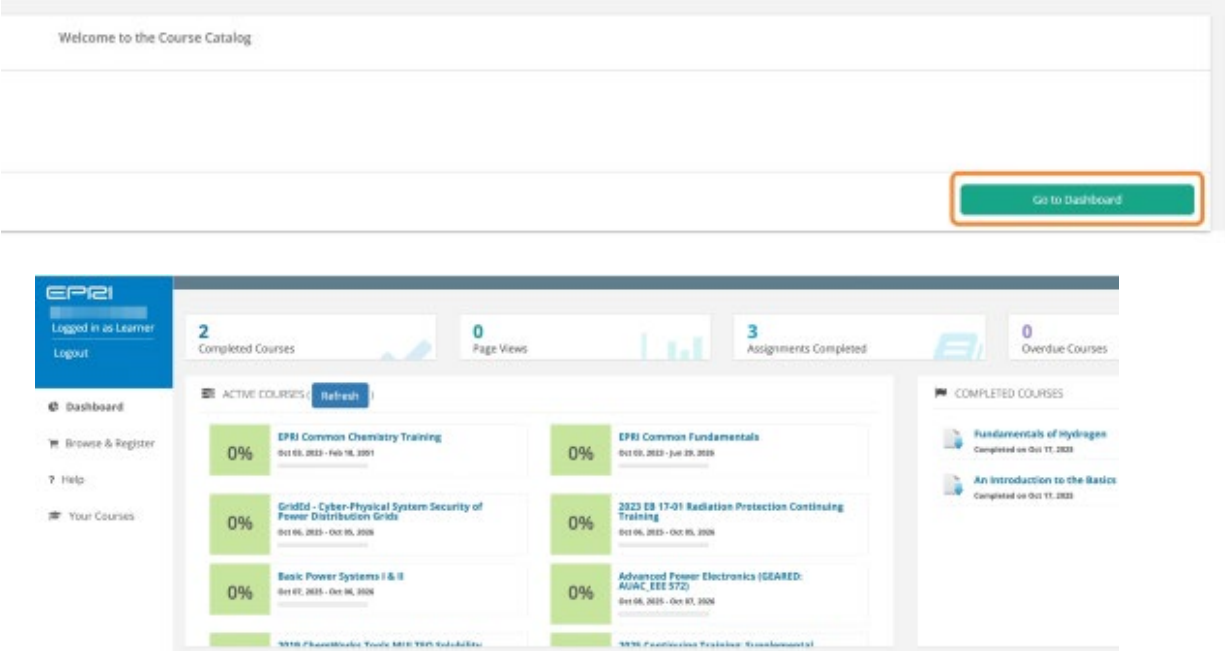


7. Enter your email address in the **Contact Details** field.



8. Click **Continue**.



9. Click **Confirm and Continue** to complete payment processing.

10. Click **Go to Dashboard** to return to the home page.